

Thriving Together

A program to support and encourage pastors in times of transition.

Funded by a Lilly Endowment Inc. Grant

Mentoring Group Plan

Important notes before you start. Start by carefully reading the "[Plug & Play Guide to Mentoring Groups](#)". This is a must! Then, prepare this plan together with all of your group members and your facilitator. If you don't have a facilitator yet, please contact our [office](#) (Pastor Church Resources - PCR) so we can connect you with one. The facilitator must be part of the planning stage.

It's important that the [Mentoring Overview](#) document is read before working on the application as there are a number of things that need to take into consideration. We encourage you to connect with PCR staff as you craft your application. We have wisdom and helpful tips that will make the process easier for you. We're here to assist you in preparing a "great" application/plan.

Once the application is ready to be submitted, the facilitator will send it to PCR for review. Applications may be submitted at any time. We'll contact you once our team has had a chance to review your application. (Our hope is that the turnaround time is about six weeks.) The first grant check will be sent to the group treasurer once the plan has been approved/processed by PCR.

1. The Group.

- a. Name of group.
 - *Your choice of descriptive word or phrase.*

Finishing Strong

- b. Group member's information.
 - *Ordinarily, group members will be active, CRC, ordained, parish pastors. Groups will have 4 to 6 members + the facilitator. Please list names in alphabetical order - by first name. **Bold name of facilitator.***

<u>NAME</u>	<u>CHURCH NAME</u>	<u>CITY,STATE/PROV.</u>	<u>CLASSIS</u>
Joon Lee	Faith Fellowship CRC	Wingate, Florida	Palm
Jim Smit	First CRC	Crosby, New York	Northeast
Rebecca Flint	SunShine Church	Oakwood, Montana	Prairie
Sharon Stevens	Kentwood CRC	Kentwood, Ohio	Middleland
Simon Van Horst	Joy CRC	Goss, Ontario	Fruitland

- c. Ministry transition to be explored.
 - *Bold selected transition.*

Exploring Transition

Second Call

Later Career

3. The Plan.

- a. In a few sentences, share the group's overall plan.

We plan to gather in a variety of ways (retreats, video conferences, Facebook, conference) to dig deeply into what a pastor's later career in ministry looks like. The group members that have experience in later career will provide valuable mentoring to those with less experience. Since we don't "do ministry" alone, we'll have our spouses join us—for those who are married. Focusing on our wellbeing throughout our time together will be important.

- b. List 3 - 5 desired outcomes.

- To have explored the later career transition from a variety of angles.
- To leave the group experience with greater clarity. (This will mean something different for each member.)
- To have engaged with each other and God in a significant ways.

- c. What is the yearlong meeting schedule and nature of group activities?

- *Include dates - month only is fine.*
- *Groups are required to meet a minimum of eight times: at least twice face-to-face. The first face-to-face meeting should be very early in your year together and the second should be your final meeting. (Any meetings held to create the application do not count as required meetings.)*
- *Ideally, face-to-face meetings are 2 days and 2 nights. Spouses, if group members are married, are encouraged to participate in one of the face-to-face meetings.*

August: Face-to-face meeting in Ontario (3 days/2nights)

- Getting to know each other.
- Spouses will attend.
- Discuss book.
- Do something fun.

September: Video conference call

- Each call will last about 2 hours and will follow a similar pattern:
 - Sharing of life and ministry.
 - Check-in on wellbeing.
 - Prayer.
 - Time of learning – created by facilitator.

October: Video conference call

November: Face-to-face meeting in Ohio (2 days/2 nights)

- The format will be similar to what happens at the monthly video conference calls but will be much more in-depth.
- Do something fun.

December: Video conference call

January: Video conference call

February: Video conference call

- March: *Finishing Well Conference* in Florida (3 days/2 nights) www.finshngwell.com
- Attend 1 ½ day conference
 - Spend ½ day after conference connecting, reflecting on conference, etc.
- April: Video conference call
- May: Video conference call
- June: Video conference call
- July: Face-to-face meeting in Montana (2 days/2 nights)
- The format will be similar to what happens at the monthly video conference calls but will be much more in-depth.
 - Do something fun.
 - Reflect on what we've learned and where we are today.
 - Bring the group to a "close".

Throughout the year: check in via phone calls, emails, and a Facebook group as needed/desired.

4. The Budget.

Maximum grant amount is \$10,000 USD.

- Refer to the [program overview](#) prior to completing the budget so you're aware of what is, and isn't, fundable.
- The facilitator's stipend (\$2,500 USD) is not part of the grant request. This will be paid by PCR.
- Create a budget, with sufficient detail, that indicates how the requested funds will be used.

Budget Item	Cost
Face-to-Face Meeting (ON) (3 days/2 nights)	
Travel: \$250 x 7 flights & \$150 x 2 (mileage for 2 people)	\$1,900
Lodging: donated	\$0
Food: \$220 in groceries and \$40 x 9 people - for a dinner out	\$580
Books: \$20 x 5 pastors	\$100
Fun Activity: \$50 x 9 people	\$450
Pulpit Supply: \$150 x 5 pastors	\$750
Face-to-Face Meeting (OH) (2 days/2 nights)	
Travel: \$250 x 4 flights & \$100 x 1 (mileage for 1 pastor)	\$1,100
Lodging: rent a house @ \$200 x 2 nights	\$400
Food: \$175 in groceries and \$40 x 5 pastors – for a dinner out	\$335
Fun Activity: will do something that's free	\$0
Conference (FL) (3 days/2 nights)	
Registration Fee: \$320 x 5 pastors	\$1,600
This includes registration, lodging (in a college dorm), and meals.	
Travel: \$250 x 4 flights & \$100 x 1 (mileage for 1 pastor)	\$1,100
Face-to-Face Meeting (MO) (2 days/2 nights)	
Travel: \$250 x 4 flights & \$100 x 1 (mileage for 1 pastor)	\$1,100
Lodging: rent a house @ \$200 x 2 nights	\$400
Food: \$175 in groceries and \$40 x 5 pastors – for a dinner out	\$735
Fun Activity: \$50 x 5 people	\$450
Total Cost	\$11,000

What is the total cost for the group's activities? \$11,000

What is the amount requested from PCR? \$10,000

Maximum grant amount is \$10,000 USD.

The grant is not to be used to cover personal expenses, the purchase of any equipment, or any administrative expenses associated with this mentoring group.

The grant period is one year - any 12-month period the group chooses. A mentoring group may only receive one grant between January 2019 and December 2024.

5. The Facilitator.

(The group facilitator must be a CRC pastor and complete a Birkman Assessment prior to the group beginning to meet.)

a. Name Rebecca Flint
Position Senior Pastor
Preferred email address pastorrebecca@abd.xxx

b. Institution name SunShine Church
Address 534 Lindsay St.
Oakwood, MO 12345
Phone 111-232-0099
Email sunshine@abd.xxx

c. What experience has the facilitator had in this particular transition?
(Not required but is an asset.)

Rebecca has been in ministry for 25 years. She's currently serving her third, and final, church where's she's been for eight years. Rebecca is planning to retire from ministry in two years. She's been exploring the later career transition for several years and wants to share what's she's learned with others.

6. The group treasurer.

(The facilitator may not be the treasurer.)

a. Name Jim Smit
Position Co-pastor
Preferred email address smitj@abd.xxx

b. Church name	First CRC
Address	534 Lindsay St. Crosby, NY 12345
Phone	101-434-1919
Email	firstcrc@abd.xxx

When completed send to:
Lis Van Harten - PCR Co-director
lvanharten@crcna.org

We work with electronic documents. Please send us your proposal as a Word document - not a PDF.

*** Receipt of proposal will be acknowledged with an email to the facilitator. If he/she doesn't receive acknowledgement within 48 hours, please call our office. (1-877-279-9994 X2805 – toll free)**

Pastor Church Resources will send notice to applicants, concerning grants awarded, within six weeks of receiving a completed application.