Thriving Together

*A program to support and encourage pastors in times of transition*

*Funded by a Lilly Endowment Inc. Grant*

## Mentoring Group Plan Proposal

### Getting Started

1. Read through the [Overview of Mentoring Groups Program](https://new.crcna.org/thriving-together/mentoring-groups-program/overview-mentoring-groups-program) and the [Plug & Play Guide to Mentoring Groups](https://docs.google.com/document/d/1lV7h5Q24-qS96RbSadVkZhpEX9gFE5DIfhdA3fCO0jY/edit#heading=h.uwtpzkmp9874) which provide many ideas to get you started.
2. Begin crafting your plan and budget by using this template and submit it to [Margie Brenner](mailto:mbrenner@crcna.org).
3. After your draft proposal is in shape, it will be submitted to the Thriving Together staff team for approval. Please allow 4-6 weeks.
4. Upon approval, a contract will be emailed to you for signature. Once signed, the first grant check will be sent to the facilitator’s (or assigned group treasurer’s) church.

### Proposal

## **The Group.**

1. **Ministry transition to be explored.**

* ***Bold*** *selected transition.*

Exploring Transition Second Call Later Career

1. **Name of group.**

*Your choice of descriptive word or phrase.*

**c. Group member’s information.**

*Ordinarily, group members will be active CRC ordained, parish pastors. Groups will have 4 to 6 members + the facilitator. Please list names in alphabetical order - by first name, if known.* ***Bold name of facilitator.***

**NAME CHURCH NAME CITY,STATE/PROV** **CLASSIS**

## **The Plan.**

**a. In a few sentences, share the group’s overall plan.**

**b. List 3 to 5 desired outcomes.**

**c. What is the yearlong meeting schedule and nature of group activities?**

* *Include dates - month only is fine.*
* *Groups are required to meet a minimum of eight times. Best practice is to meet at least twice face-to-face. For example, the first face-to-face meeting would be very early in your year together and the second would be your final meeting. In lieu of face-to-face, virtual meetings could work well for some mentoring group plans. We’d love to talk to you more about what might be possible.*
* *Ideally, face-to-face meetings are 2 days and 2 nights. Spouses, if group members are married, are encouraged to participate in one of the face-to-face meetings.*

## **The Budget.**

* *Maximum grant amount is $10,000 USD. Any request to adjust this amount will be reviewed and approved by the Thriving Together program director.*
* *Refer to the* [*program overview*](https://new.crcna.org/thriving-together/mentoring-groups-program/overview-mentoring-groups-program)  *prior to completing the budget so you’re aware of what is, and isn’t fundable.*
* *The facilitator’s stipend ($2,500 USD) is not part of the grant request.*
* *Create a budget, with sufficient detail, that indicates how the requested funds will be used. To see examples of other mentoring group budgets, please refer to the* [*Facilitator’s Folder.*](https://drive.google.com/drive/folders/1HbKafXexnL5n31-EfY2I19EzFjtmtvxU?usp=sharing)
* *The grant is not to be used to cover personal expenses, the purchase of any equipment, or any administrative expenses associated with this mentoring group.*
* *The grant period is one year - any 12-month period the group chooses. A mentoring group may only receive one grant between January 2019 and December 2023.*

1. **Please select how you based your budget:**

* USD funds
* CAD funds

1. **Please add your budget outline here:**
2. **What is the total cost for the group’s activities?**
3. **What is the amount requested from PCR?**

## **The Facilitator.**

* *The group facilitator must be a CRC pastor and complete a Birkman Assessment prior to the group beginning to meet.*

1. Name

Position

Birkman Assessment completed on:

Preferred email address

b. Church name

Address

Phone

Email

c. What experience has the facilitator had in this particular transition?

(*Not required, but is an asset.)*

## **The Group Treasurer (if not the facilitator).**

1. Name

Position

Preferred email address

b. Church name

Address

Phone

Email

**When completed, send your proposal to:**

**Margie Brenner - Thriving Together administrative coordinator**

[**mbrenner@crcna.org**](mailto:mbrenner@crcna.org)

**Phone number: 1- 877 279-9994 Ext 2173 (voice mail)**

***Note: We work with electronic documents. Please send your proposal as a Word or Google Doc - not a PDF.***