Thriving Together

*A program to support and encourage pastors in times of transition*

*Funded by a Lilly Endowment Inc. Grant*

## Mentoring Group Plan Proposal

### Getting Started

1. Read through the [Overview of Mentoring Groups Program](https://new.crcna.org/thriving-together/mentoring-groups-program/overview-mentoring-groups-program) and the [Plug & Play Guide to Mentoring Groups](https://docs.google.com/document/d/1lV7h5Q24-qS96RbSadVkZhpEX9gFE5DIfhdA3fCO0jY/edit#heading=h.uwtpzkmp9874) which provide many ideas to get you started.
2. Begin crafting your plan and budget by using this template and submit it to Margie Brenner.
3. After your draft proposal is in shape, it will be submitted to the Thriving Together staff team for approval. Please allow 4-6 weeks.
4. Upon approval, a contract will be emailed to you for signature. Once signed, the first grant check will be sent to the facilitator’s (or assigned group treasurer’s) church.

### Proposal

## **The Group.**

1. **Ministry transition to be explored.**
* ***Bold*** *selected transition.*

Exploring Transition Second Call Later Career

1. **Name of group.**

*Your choice of descriptive word or phrase.*

**c. Group member’s information.**

*Ordinarily, group members will be active CRC ordained, parish pastors. Groups will have 4 to 6 members + the facilitator. Please list names in alphabetical order - by first name, if known.* ***Bold name of facilitator.***

**NAME CHURCH NAME CITY,STATE/PROV** **CLASSIS**

## **The Plan.**

**a. In a few sentences, share the group’s overall plan.**

**b. List 3 to 5 desired outcomes.**

**c. What is the yearlong meeting schedule and nature of group activities?**

* *Include dates - month only is fine.*
* *Groups are required to meet a minimum of eight times. Best practice is to meet at least twice face-to-face. For example, the first face-to-face meeting would be very early in your year together and the second would be your final meeting. In lieu of face-to-face, virtual meetings could work well for some mentoring group plans. We’d love to talk to you more about what might be possible.*
* *Ideally, face-to-face meetings are 2 days and 2 nights. Spouses, if group members are married, are encouraged to participate in one of the face-to-face meetings.*

## **The Budget.**

* *Maximum grant amount is $10,000 USD. Any request to adjust this amount will be reviewed and approved by the Thriving Together program director.*
* *Refer to the* [*program overview*](https://new.crcna.org/thriving-together/mentoring-groups-program/overview-mentoring-groups-program)  *prior to completing the budget so you’re aware of what is, and isn’t fundable.*
* *The facilitator’s stipend ($2,500 USD) is not part of the grant request.*
* *Create a budget, with sufficient detail, that indicates how the requested funds will be used. To see examples of other mentoring group budgets, please refer to the* [*Facilitator’s Folder.*](https://drive.google.com/drive/folders/1HbKafXexnL5n31-EfY2I19EzFjtmtvxU?usp=sharing)
* *The grant is not to be used to cover personal expenses, the purchase of any equipment, or any administrative expenses associated with this mentoring group.*
* *The grant period is one year - any 12-month period the group chooses. A mentoring group may only receive one grant between January 2019 and December 2023.*
1. **Please select how you based your budget:**
* USD funds
* CAD funds
1. **Please add your budget outline here:**
2. **What is the total cost for the group’s activities?**
3. **What is the amount requested from PCR?**

## **The Facilitator.**

* *The group facilitator must be a CRC pastor and complete a Birkman Assessment prior to the group beginning to meet.*

1. Name

Position

Birkman Assessment completed on:

Preferred email address

b. Church name

Address

Phone

Email

c. What experience has the facilitator had in this particular transition?

 (*Not required, but is an asset.)*

## **The Group Treasurer (if not the facilitator).**

1. Name

Position

Preferred email address

 b. Church name

Address

Phone

Email

 **When completed, send your proposal to:**

**Margie Brenner - Thriving Together administrative coordinator**

**mbrenner@crcna.org**

**Phone number: 1- 877 279-9994 Ext 2173 (voice mail)**

***Note: We work with electronic documents. Please send your proposal as a Word or Google Doc - not a PDF.***