

## **Preparation of the Credentials for Synod and Delegate Information**

Synodical delegates are usually chosen by the classes during their winter sessions. Synodical rules require the following steps of preparation prior to the convening of synod in June:

### 1. Submission of the “Credentials for Synod” form

When each classis elects its synodical delegates, the classical stated clerk completes and forwards the Credentials for Synod form to the executive director of the CRCNA.

The Credentials for Synod form, provided to the classis by synod, provides spaces for the names of the ministers and elders chosen to represent the classis at synod and the names of alternate delegates who will attend if the first named delegates are unable to attend. **It is essential that the addresses of the elder delegates are included** in the information on the credential form.

The credentials for synod declare that the classis instructs and authorizes the delegates to take part in all the deliberations and transactions of synod regarding all matters legally before synod and transacted in agreement with the Word of God according to the conception of it embodied in the doctrinal standards of the Christian Reformed Church, as well as in harmony with our Church Order.

The credentials must be signed by the *president* and *stated clerk* of classis and forwarded to the synodical services office of the CRC **no later than March 10**.

### 2. Submission of “Delegate to Synod 2012 Information” sheet

In addition to the “Credentials for Synod” form, each stated clerk is responsible for submitting **(by the March 10 deadline)** a delegate information sheet that has been completed by each delegate to synod or encourage them to complete the online form at [www.crcna.org/SynodResources](http://www.crcna.org/SynodResources). Early information with respect to each delegate is necessary in order for the Program Committee of synod (officers of the previous year’s synod) to pre-appoint members of the advisory committees of the upcoming synod, as well as important follow-up mailings re synod agenda and related information.

**Completed forms may be returned by mail, fax, or email to:**

**Ms. Dee Recker, Director of Synodical Services  
CRCNA, 2850 Kalamazoo Ave. SE, Grand Rapids, MI 49507  
Fax: 616-224-5895  
Email: [drecker@crcna.org](mailto:drecker@crcna.org)**