

**Agreement of Understanding
Regarding Contract for Services**

between

CRWM/CRCNA

2850 Kalamazoo Ave. SE, Grand Rapids, Michigan 49560

and

name

address

address 2

Dates of Agreement: July 1, 2011 to June 30, 2012 (with option to renew, as needed)

Services to be provided for churches in classes ? include

Provide training, information and resources to equip church leaders to implement their church's unique global missions vision. Encourage the church to strengthen the prayer, care, and financial support to grow their missions vision, promoting ministry share, and faith-promise giving for missions.

Develop a network of CRWM Missions Advocates working through that network to schedule missionary "deputation," follow up with missionary partnership requests to churches, and assist in the promotion of CRWM special programs.

Develop a personal relationship with all of the missionaries / project representatives that are supported in their region and act as a communication conduit on their behalf when needed.

Attend and report at a meeting of each classis in their region.

Attend the annual Regional Missions Mobilizer conference.

Identify potential donors and refer them to advancement personnel.

Other Terms of this Understanding:

1. CRCNA agrees to pay a fee of \$? for services provided by name under this contract. Payment will be made quarterly by direct deposit to the bank account specified.
2. CRCNA will reimburse approved expenses related to the provision of services under this agreement on the basis of receipts submitted.
3. Under the terms of this agreement name will report on the status of the services provided under this contract to Steven Van Zanen, Director for Missions Education and Engagement, CRWM.
4. This agreement of understanding can be terminated without cause by either the CRCNA or the independent contractor with 30 days written notice. Should this contract be terminated, all outstanding bills are to be paid within 21 days of the termination date.

Nothing contained herein shall be construed to create an employer-employee partnership or joint venture relationship between the CRCNA and the party named in this contract. The party named in this contract is an independent contractor and

not an employee of the CRCNA. It is understood that the CRCNA will not withhold any amounts for payment of taxes from the compensation of the independent contractor named in this contract. The independent contractor acknowledges that he/she shall not have the right or entitlement in or to any of benefit programs now or hereafter available to the CRNCA's regular employees. Any and all sums subject to deductions, if any, required to be withheld and/or paid under any applicable state, federal or municipal laws or union or professional guild regulations shall be independent contractors sole responsibility and he/she shall indemnify and hold CRCNA harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments.

This Agreement shall commence on July 1, 2011 and shall terminate on June 30, 2012, unless earlier terminated by either party hereto. Either party may terminate this Agreement upon Thirty (30) days prior written notice. The CRCNA may, at its option, renew this Agreement for an additional term of one year on the same terms and conditions as set forth herein by giving notice to the contractor of such intent to renew on or before April 30, 2012.

Liability Waiver: CRCNA has no insurance protection against legal claims of liability-damage suits; I, the Independent Contractor, waive all rights to any such proceedings against CRCNA or its supporting groups.

_____	_____
name	Date
_____	_____
Rev. Steven J. Van Zanen, Director for Missions Education and Engagement, Christian Reformed World Missions	Date